

Proposed First Meeting Agenda

1. Introductions

Identify the amount of time available
Determine note-taking responsibilities

2. Review and Signing of the Participation Agreement.

3. Review and Signing of Joint Petition.

4. Review Ground Rules.

5. Review Roadmap to Resolution.

6. Identification of Goals/Interests.

7. Identification of Information Needed.

Any outside experts needed? (Appraisers, pension valuations, etc.?)

8. Identify any temporary issues.

9. Resolve any temporary issues, if necessary.

10. Identify long term issues.

11. Identify need for other team members.

12. Identify next steps in process for resolving long-term issues.

13. Determine next meeting.

Set date, time and place.

Identify homework – who will do what tasks.